



## JOB DESCRIPTION

### SEASONAL HARBOUR PATROL STAFF

To work under the supervision of Senior Patrol staff to enhance the Harbour safety. This involves providing information and assistance to harbour users and ensuring the implementation of Harbour Byelaws by means of on-the-water patrols as well as ashore on slipways and other Harbour locations.

Key responsibilities include:

- Undertake on-the-water patrols to reinforce the safety of the Harbour, provide assistance to Harbour users, maintain compliance to Harbour Byelaws, and undertake enforcement actions when required.
- Provide Harbour users with the full range of Harbour services, answer enquiries/complaints, provide information, take payments, and update the customer management database. This includes collection of Harbour dues and visitor fees.
- Monitoring VHF radio and assisting vessels requesting help and information.
- Any other duties requested by the Senior Patrol staff
- You will be required to work weekends and evenings. Although a rota will be provided in advance, there is a requirement to show flexibility in meeting the requirements of the day. In addition, there may be some additional work for cruise ship / event cover.
- You will be expected to conduct yourself in a manner suitable as a representative of the Harbour Master in all dealings with the public, maintaining a helpful, considerate, and polite manner.

About you:

- RYA Powerboat Level 2 qualification and a VHF Radio Licence is required as a minimum.
- A good understanding of recreational boating and Harbour users.
- Strong communication skills with a polite and professional manner.
- The ability to work as part of a team.
- Seamanship and good boat handling skills.
- Medically fit and healthy.

CV to be sent to:

Mrs Sue Hastings

Office Manager

Fowey Harbour Commissioners

Harbour Office

Albert Quay

Fowey

PL23 1AJ

or email: [admin@foweyharbour.co.uk](mailto:admin@foweyharbour.co.uk)